

**2011 TGEI Steering Committee
Minutes for November 10th, 2011
James K Polk Building 15th Floor Conference Room
Conference Call Number 615-741-2032**

Members Present

Lamont Price, Chair
Debra Bloomingburg
Barbara Wall

Members Absent

Jerry Lester
Thomas Robinson
Doug Stephens
Kandi Thomas, Past
Chair

Members Present Via Conference Line

Tony Mathews, Vice Chair
Sharmila Patel
Alan Schwedimann
Jesse Neely

Guests Present

Derek Martin

Guests ABSENT

Donna Jewell

Agenda

Agenda	
Topic	Notes
Review and Approve October 2011 Minutes	The minutes were approved by Jesse Neely and a second was given by Tony Mathews.
Treasurer's Report	Debra stated there is \$498.81 in savings and \$218.65 in checking for a total of \$717.46
Holiday Breakfast Planning for 2011	We initially stated the costs for the breakfast would be \$9 per person, but settled on \$12 per person. We will set the expectation to come prepared to make a donation for St. Jude's and request help for the decorating, set up, and clean up committees. In addition, we would provide an opportunity for alumni to discuss the charity they would like to donate to for next year's event. We will set a date of December 9th to have registration form and funds in as well as the votes for the election.

<p>TGI Leadership Meeting Update</p> <p>Trish and MI have developed a mentorship curriculum and want to gauge our interest in participating.</p> <p>Criteria Document</p> <p>EI and MI dates TGMI – May 6-11 (Knox), June 11-15 (MBSP); TGEI – Aug 19-24, Oct 1-5 (Knox). Some Dept. HR Directors have asked me for this info, though the official announcement will not be made until those in charge decide we should send out a formal request for nominations.</p>	<p>We gauged the interest in utilizing the curriculum.</p> <p>We mentioned the need to provide Dr. Tom information related to the criteria for next year.</p>
<p>Status of documentation of any of our processes. (Events such as the Community Service events, golf tournament, conference planning, steering committee nomination and election process, and Holiday Breakfast planning)</p>	<p>Barbara mentioned the possibility helping to transcribe hand written into formal documentation for next.</p>
<p>Elections for 2012 Steering Committee - Announcements and deadlines</p>	<p>We set a date for November 25th to have the nominations in to Penny Austin and December 9th for the votes and the election process to be closed. Jesse Neely stated he would assist to verify the count of the votes for the process. If nominated, the individuals will send out a paragraph of information on themselves to provide more information to the voters.</p>
<p>LinkedIn connection with Marilou Cook and MI</p> <p>Other Business - Adopt-A-Highway Community Service Project</p>	<p>Jesse stated he spoke to Marilou Cook and will begin to work through the challenges.</p> <p>The committee appeared to receptive of the idea. Lamont Price stated he would make contact with the appropriate TDOT staff.</p> <p>Tony Mathews mentioned the 30 year anniversary of TGEI. The celebration would likely take place in Knoxville during one of the EI sessions.</p> <p>We agreed to have two \$25 gift cards given away and left the choice of the selection to Debra Bloomingburg.</p>